

# Tortoise

Office set up and  
management pack  
for a community  
nurse practice

Includes *TortoiseShell*  
record-keeping  
computer software  
and more

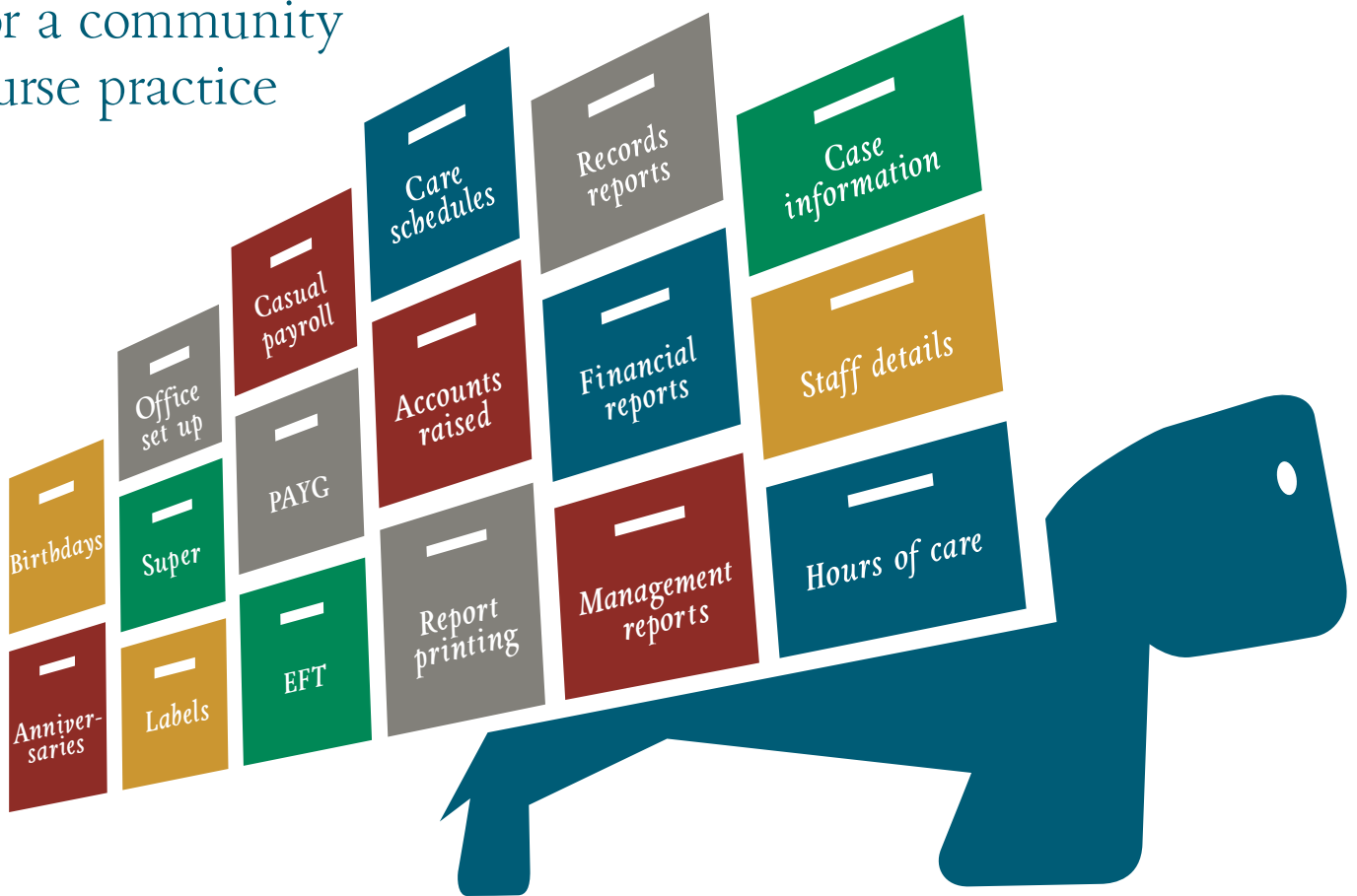
*For nurse home care*  
Palliative care  
Aged care  
Specialist care

Giving you more time for care

Giving you more time for care

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Office set up and management pack for a community nurse practice



After laying its eggs, the North American Desert Tortoise leaves the nest. Left to fend for themselves, more than 95% of the hatchlings perish before reaching adulthood. Imagine how many more would survive if they were properly cared for?

As a professional care provider, you too need to find more time for caring—and that means spending less time doing paperwork.

Tortoise office set up and management pack has been designed and developed over 20 years specifically for nurses with this in mind. It makes tasks like record-keeping a breeze so nurses can spend more time nursing.

Like the Tortoise racing the Hare, development of nurse practice has been on a long and slow road. Now, and with the help of this package, it is time to catch up with other health professionals.

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## What does this package contain?

2 x Publications

- > 'Organisation manual' for practice set up, policy and procedures.
- > 'TortoiseShell' software manual.

2 x CDs

On CD 1

- > '**TortoiseShell**' record-keeping computer software.

On CD 2

- > Printable Case Assessment Portfolios.
- > Printable Forms for management, administration, cases, personnel & education.
- > Printable New Members' Introduction.

## How will these items help me?

The Organisation manual will help you set up an office, management and administration procedures required for keeping your practice efficient and organised.

The **TortoiseShell** computer software makes it easy to keep all the records and print the reports you need for successfully running your own professional nursing practice, i.e.:

- Case information
- Staff records
- Hours and type of care
- Statistics
- Casual payroll
- Care schedules
- Accounts receivable
- Police clearance reports
- Continuing education reports
- Birthdays & anniversaries

The software manual shows you what you can do and describes how to do it.

CD2 provides all the printable electronic documents (PDF and Microsoft Word format) that you will need to use in conjunction with **TortoiseShell** and the Organisation manual.

## What are the benefits of using this package?

This package has had more than 20 years of practical, real-world use and development. Therefore it gives you a significant head start in the set up of a new—or streamlining an existing—nursing practice.

Why start from scratch when the hard work has been done for you?

## Why give nursing the head start?

NurseLink Foundation is intent on advancing the nursing profession. We want to share our 20 years of intellectual property, trial and error with the nursing profession to allow it to 'stand on our shoulders'.

Giving you more time for care

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**What does this package cost?**

\$3,500 plus GST, handling  
and postage.

**What training and support is  
included or available?**

Price includes a year's professional  
membership and 6 months Helpdesk  
support. On site training or Adelaide  
based training is by negotiation.

**If the NurseLink Foundation is  
trying to advance the nursing  
profession, why is this package not  
available free of charge?**

NurseLink Foundation has invested  
a significant amount of funding  
into preparing this package for  
distribution. The Foundation needs  
to recoup these funds in order  
to continue achieving its aim of  
advancing the nursing profession.

Given the amount of intellectual  
property and assistance available  
through this package, we believe the  
package carries significant value to  
those who use it correctly.

This product is designed and  
developed by NurseLink Foundation  
Limited. All profit made from the  
sale and licensing of this product is  
reinvested into the Foundation.



*Putting heart  
and soul into care*

The Foundation's mission is to  
promote the nursing profession  
and extend the World Health  
Organisation's definition of  
palliative care to aged care in  
a holistic manner.

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